



PREESALL TOWN COUNCIL

7th February 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 12th February 2024 at 6.30 pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Yvonne Walton

Clerk to the council

A G E N D A

To note that Mayor Janet Lewin has decided to resign from the Finance Committee with immediate effect.

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 8th January 24 (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly expenditure

Councillors are asked to note that below are the known receipts in January and expenditure for approval February.

a) To note receipts to 31/01/24 Virgin Money account Unity account	TBC £800 LCC PROW/Biodiversity Scheme £3,900 Christmas Lights Grant
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b) To approve the following payments:		Bank	
Payroll	BACS 432, 433, 434,435	Unity	2,998.15
Lengthsman's expenses (on behalf of council)	BACS 436	Unity	59.07
848 Services (Microsoft 365) (Inv.17178)	BACS 437	Unity	9.48
Elan City - SPIDs	BACS 438	Unity	1,337.30
PRS – Christmas Lights	BACS 439	Unity	9,504.00
Towers & Gornall – Payroll Services	BACS 440	Unity	422.40
David Ogilvie – Shelters and bench	BACS 441	Unity	44,582.40
Nick White - Plantsman	BACS 442	Unity	300.00
ELAN City - SPIDS	BACS 443	Unity	5,615.98
Brunel Engraving	BACS 444	Unity	77.40

c) To note the following payments by direct debit		
3 (mobile phone contract) to 31 July	Unity	9.00
Easy Web Sites (hosting fee, SSL certificate)	Virgin	71.28
LCC (Pensiom contributions)	Virgin	566.10

d) To approve the Bank Reconciliation to 31 st December 2024 (emailed)

6 **To resolve to add Clerk on to Unity Mandate to allow her to make payments on behalf of Preesall Town Council.**

7 **Date of next meeting – 11 March 2024**